

**BOARD OF MEDICAL EXAMINERS
OUTREACH COMMITTEE
4th Floor - LARGE CONFERENCE ROOM
301 S. PARK AVENUE, HELENA, MONTANA
DATE: December 7, 2011
TIME: 4:30 PM – 5:15 PM
AGENDA**

**CONFERENCE CALL NUMBER 1-877-820-7831
PASS CODE: 771130#**

AMERICANS WITH DISABILITIES ACT:

The Department of Labor and Industry is committed to providing meeting access through reasonable accommodation under the Americans with Disabilities Act. Please contact the Board office prior to the proposed meeting date for further information.

ITEM 1: Call to Order

ITEM 2: Review of Agenda

Review of December 7, 2011 Agenda

ITEM 3: Approval of May 13, 2011 Meeting Minutes

ITEM 4: Open Forum: Public Comment

PUBLIC COMMENT STATEMENT:

In accordance with 2-3-103(1), MCA, the Board will hold a public comment period. Please note that Open Forum is the public's opportunity to address the Committee on any topic that is not on the agenda for this meeting. While the committee cannot take action on the issues presented, the committee will listen to comments and may ask the issue be placed on a subsequent agenda for possible action by the Board. The Chair of the committee will determine the amount of time allotted for public comment.

ITEM 5: Licensee Communication
a) BOME Newsletter
b) Articles to MMA Newsletter

ITEM 6: BOME Website Developments

ITEM 7: Development of Board Member Handbook

ITEM 8: Signs, Brochures, and Other BOME Printed Materials

ITEM 9: Other Business

ITEM 10: Recommendations to Full Board

Adjourn